

Agenda
Monroe County Airport Authority
Regular Meeting
November 20, 2024
12:00 pm

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| 1. Pledge of Allegiance | Vazzana |
| 2. Roll Call | Vazzana |
| 3. Approval of Minutes from September 18, 2024 | Vazzana |
| 4. Audit Entrance Presentation from Bonadio & Co., LLP | Shepard |
| 5. Internal Audit Report | Niles |
| 6. Treasurer's Report | Franklin |
| 7. Authorize Easements for Brooks Avenue with the NYS DOT for the Monroe County Airport Authority at the Frederick Douglass- Greater Rochester International Airport | Manhertz |
| 8. Approval and Adoption of the 2025 Rates and Charges and Aviation Fees and Charges for the Monroe County Airport Authority at the Frederick Douglass Greater Rochester International Airport | Fedison |
| 9. Authorize an Amendment to the Contract with VMD Systems Integrators, LLC to Provide Airport Security Services for the Monroe County Airport Authority at the Frederick Douglass- Greater Rochester International Airport | Moore |
| 10. Authorize an Amendment to the 2025 Monroe County Airport Authority Operating Budget | Moore |
| 11. Authorize a Contract with Airport One, LLC to Provide FlyMyAirport Search-to Book Solution on ROC Website for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport | Moore |
| 12. Traffic Report | Haas |
| 13. Director's Report | Moore |
| 14. Annual Board Evaluation | Pheterson |
| 15. Schedule the dates for the 2025 Authority Meetings | Pheterson |
| 16. Other Business | Vazzana |

Next meeting is January 15, 2025

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ OF 2024

AUTHORIZE EASEMENTS FOR BROOKS AVENUE WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Administrative Director and County Executive are hereby authorized to execute on behalf of the Monroe County Airport Authority, easements or any consents to easements needed to provide the New York State Department of Transportation with easements to approximately 36,438 square feet of land on Brooks Avenue located at tax map numbers 134.08-1-82.1, 135.13-1-1.0002, 135.05-1-4 for the purpose of improvements and appurtenances for the Brooks Avenue Improvement Project upon the subject property as further described on Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: November 20, 2024

Vote: X-X

I, Joshua Pheterson., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting November 20, 2024.

Dated: November 20, 2024

Joshua Pheterson., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ OF 2024

APPROVAL AND ADOPTION OF THE 2025 RATES AND CHARGES AND AVIATION FEES AND CHARGES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the 2025 Rates and Charges and Aviation Fees and Charges at the Frederick Douglass - Greater Rochester International Airport as presented at this meeting and appended hereto and made a part hereof.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: November 20, 2024

Vote: X-X

I, Joshua Pheterson., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting November 20, 2024.

Dated:

Joshua Pheterson., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ___ of 2024

AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH VMD SYSTEMS INTEGRATORS, LLC TO PROVIDE AIRPORT SECURITY SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an amendment of the contract with VMD Systems Integrators, LLC, dated as of July 1, 2024 to provide airport security services for the Monroe County Airport Authority at the Frederick Douglass Greater Rochester International Airport as follows:

Section 2. The amendment shall increase the not to exceed amounts as follows: a cost not to exceed \$908,719 for year one and \$976,312 for year two, with the option to renew for up to two (2) consecutive one (1) year terms, for an amount not to exceed \$1,000,352 for the first extension and \$1,023,392 for the second extension, at the sole discretion of the Authority.

Section 3. All other terms of the agreement shall remain in full force and effect.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither VMD Systems Integrators, LLC, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: November 20, 2024

Vote: x-x

I, Joshua Pheterson, Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting November 20, 2024.

Dated:

Joshua Pheterson, Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2024

**AUTHORIZE AN AMENDMENT TO THE 2025 MONROE COUNTY AIRPORT
AUTHORITY OPERATING BUDGET**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY
AIRPORT AUTHORITY, as follows:

Section 1. The 2025 Adopted Budget, in the form presented to the Authority and Attached hereto is hereby amended by an increase of \$160,000 for airport security services contracted with VMD Systems Integrators, LLC.

Section 2. This resolution shall take effect immediately.

ADOPTION: DATED: November 20, 2024

Vote: X-X

I, Joshua Pheterson, Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting November 20, 2024.

Dated:

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Joshua Pheterson, Esq., Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY
RESOLUTION NO. ____ of 2024**

**AUTHORIZE A CONTRACT WITH AIRPORT ONE, LLC TO PROVIDE FLYMYAIRPORT
SEARCH-TO-BOOK SOLUTION**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority authorizes the Administrative Director to execute a contract, and any amendments thereto, with Airport One, LLC to provide the FlyMyAirport Search-to-Book Solution on the ROC Airport Website for the Monroe County Airport Authority.

Section 2. Airport One, LLC was determined to be a sole source provider. The contract will be for a period of one (1) year at a cost not to exceed \$24,000 with the option to renew for up to two (2) consecutive one (1) year terms, at the sole discretion of the Authority.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither Airport One, LLC nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 4. The Administrative Director will finalize the terms of this agreement prior to the execution of the professional service agreement.

Section 5. This resolution shall take effect immediately.

ADOPTION: Dated: November 20, 2024

Vote: X-X

I, Joshua Pheterson Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held November 20, 2024.

Dated:

Joshua Pheterson Esq., Assistant Secretary