

**Agenda
Monroe County Airport Authority
Regular Meeting
January 18, 2023
12:00 p.m.**

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| 1. Pledge of Allegiance | Vazzana |
| 2. Roll Call | Vazzana |
| 3. Approval of Minutes from November 16, 2022 | Vazzana |
| 4. Treasurer's Report | Franklin |
| 5. Audit Committee Report | Perrone |
| 6. Authorize Expenditure in an amount not to exceed \$750 for Beacon Sponsorship at the 2023 NY Aviation Management Association (NYAMA) Advocacy Day for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport | Moore |
| 7. Authorize Expenditure in an amount not to exceed \$5,000 for Silver Sponsorship at the 2023 NY Aviation Management Association (NYAMA) Fall Conference & Exhibit Show for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport | Moore |
| 8. Authorize Expenditure in an amount not to exceed \$50,000 for Marketing, Promotions and Community Outreach Associated with the 2023 Rochester International Airshow featuring the US Air Force Thunderbirds | Moore |
| 9. Authorize the Drafting and Posting of Rules of Conduct for the Frederick Douglass-Greater Rochester International Airport | Moore |
| 10. Authorize a Contract with Ailevon Pacific Aviation Consulting, LLC to Provide Consultant Services Relating to Air Service Development for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester Int'l Airport | Moore |
| 11. Annual Statement of Financial Disclosure for Members and Officers of the Monroe County Airport Authority | Crumb |
| 12. Traffic Report | Haas |
| 13. Director's Report | Moore |
| 14. Other Business | Vazzana |

Next meeting: March 22, 2023 @ 12 noon

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$750 FOR BEACON SPONSORSHIP AT THE 2023 NEW YORK AVIATION MANAGEMENT ASSOCIATION (NYAMA) ADVOCACY DAY FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS-GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$750 on behalf of the Monroe County Airport Authority for a Beacon Sponsorship of the 2023 New York Aviation Management Association (NYAMA) Advocacy Day to be held March 14 & 15, 2023, in Albany, NY.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: January 18, 2023

Vote: x-0

I, Donald L. Crumb, Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held January
18, 2023
Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$5,000 FOR SILVER SPONSORSHIP AT THE 2023 NEW YORK AVIATION MANAGEMENT ASSOCIATION (NYAMA) FALL CONFERENCE & EXHIBIT SHOW FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS-GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$5,000 on behalf of the Monroe County Airport Authority for a Silver Sponsorship of the 2023 New York Aviation Management Association (NYAMA) Fall Conference & Exhibit Show to be held September 11-13, 2023 in New York City, NY.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: January 18, 2023

Vote: x-0

I, Donald L. Crumb, Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held January
18, 2023
Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

**AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$50,000 FOR
MARKETING, PROMOTIONS AND COMMUNITY OUTREACH ASSOCIATED WITH THE
2023 ROCHESTER INTERNATIONAL AIRSHOW FEATURING THE US AIR FORCE
THUNDERBIRDS**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT
AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$50,000 on behalf of the Monroe County Airport Authority for marketing, promotions and community outreach associated with the 2023 Rochester International Airshow featuring the US Air Force Thunderbirds to be held on August 12-13, 2023.

Section 2. These funds will be appropriated from the Surplus Fund.

Section 3. This resolution shall take effect immediately.

ADOPTION: Date: January 18, 2023

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held January 18, 2023.

Dated: January 18, 2023

Donald L. Crumb, Jr., Esq., Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

AUTHORIZE THE DRAFTING AND POSTING OF RULES OF CONDUCT FOR THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to draft and post Rules of Conduct for individuals at The Frederick Douglass – Greater Rochester International Airport.

Section 2. Rules of Conduct shall be drafted to memorialize the relevant portions of the Monroe County Charter regarding conduct at The Frederick Douglass – Greater Rochester International Airport.

Section 3. Rules of Conduct shall be posted at The Frederick Douglass – Greater Rochester International Airport in places deemed appropriate by the Administrative Director, after consultation with the Monroe County Sheriff Office, and the Monroe County Department of Public Safety.

Section 4. The Administrative Director shall review the Rules of Conduct and their placement at The Frederick Douglass – Greater Rochester International Airport on at least an annual basis and shall make any amendments to the Rules of Conduct and/or changes in their placement as needed.

Section 5. This resolution shall take effect immediately

ADOPTION: Date: January 18, 2023

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held January 18, 2023.

Dated: January 18, 2023

Donald L. Crumb, Jr., Esq., Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

**AUTHORIZE A CONTRACT WITH AILEVON PACIFIC AVIATION CONSULTING, LLC
TO PROVIDE CONSULTANT SERVICES RELATING TO AIR SERVICE DEVELOPMENT FOR
THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS - GREATER
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract, and any amendments thereto, with Ailevon Pacific Aviation Consulting, LLC to provide Consultant Services relating to Air Service Development for the Monroe County Airport Authority at The Frederick Douglass – Greater Rochester International Airport.

Section 2. Ailevon Pacific Aviation Consulting, LLC was determined by a Selection Committee to be the most qualified of the three respondents to a Request for Qualifications (RFQ) issued by the Monroe County Airport Authority. The services to be provided included but are not limited to the development of new or expanded air service with existing carriers and attracting new air service providers to the Frederick Douglass-Greater Rochester International Airport. This contract will be for a period of one (1) year, with options exercisable by the Authority to renew for up to two (2) consecutive one (1) year terms. This contract is to be awarded at an annual cost not to exceed \$75,000. Contract year one commences January 1, 2023.

Section 3. The records in the office of the Monroe County Treasury have indicated that neither Ailevon Pacific Aviation Consulting, LLC, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: January 18, 2023

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held January 18, 2023.

Dated: January 18, 2023

Donald L. Crumb, Jr., Esq., Secretary