

Agenda
Monroe County Airport Authority
Annual Meeting
March 22, 2023
12:00 Noon

- | | | |
|----|---|----------------------------|
| 1. | Pledge of Allegiance | Vazzana |
| 2. | Roll Call | Vazzana |
| 3. | Approval of Minutes from March 23, 2022 | Vazzana |
| 4. | Appointment of Officers | Vazzana |
| | Proposed Slate: | |
| | Vice Chairperson: | R. Thomas Flynn |
| | Assistant Secretary: | Donald L. Crumb, Jr., Esq. |
| | Assistant Treasurer: | Maryanne Fedison |
| 5. | Other Business | Vazzana |
| 6. | Adjournment | Vazzana |

Agenda
Monroe County Airport Authority
Regular Meeting
March 22, 2023
12:05 p.m.

- | | |
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| 1. Roll Call | Vazzana |
| 2. Approval of Minutes from January 18, 2023 | Vazzana |
| 3. Bonadio: Presentation of the 2022 Audit | Shepard |
| 4. Treasurer's Report | Franklin |
| 5. Governance Committee Report | Flynn |
| 6. Annual Reporting and Resolution | Fedison |
| ▪ Annual Public Authorities Report | |
| ▪ Public Authorities Reporting Information System (PARIS) Report | |
| 7. Approve Submission of Annual Report and Acceptance of 2022 Audit Report by Bonadio & Company, LLP for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport | Fedison |
| 8. Authorize an Expenditure in an Amount Not to Exceed \$4,428 for Marketing/Public Relations on behalf of Monroe County Airport Authority at the 2023 PGA Championship | Moore |
| 9. Authorize the Commencement of Due Diligence Needed for the Anticipated Issuance and Subsequent Sale of Bonds in an Undetermined Amount for the Cost of Aviation Improvement Projects at the Frederick Douglass- Greater Rochester International Airport | Moore |
| 10. Litigation Report | Crumb |
| 11. Traffic Report | Haas |
| 12. Director's Report | Moore |
| 13. Other Business | Vazzana |

Next Meeting is May 17, 2023

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

APPROVE SUBMISSION OF ANNUAL REPORT AND ACCEPTANCE OF 2022 AUDIT REPORT BY BONADIO & COMPANY, LLP

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Annual Report for the Monroe County Airport Authority as presented at this meeting, is hereby accepted and it is authorized and directed that said report be filed with NYS Authority Budget Office, the County Executive, Chief Financial Officer, and President of the County Legislature for the County of Monroe in compliance with Section 2800 of the Public Authorities Law. The financial reports included as part of the Annual report are hereby approved. Maryanne Fedison, Assistant Treasurer, is designated to certify the Annual Report, and any portions thereof, requiring certification by the Public Authorities Law.

Section 2. Public Authorities Law Section 2824 requires the establishment of policies regarding payment of salary, compensation and reimbursement and rules for time and attendance of the chief executive and senior management. The Authority hereby determines that said policies and rules are not required since all services to the Authority are rendered by the County of Monroe pursuant to a Lease and Operating Agreement dated September 15, 1989 and the Authority has no employees and has not created any employee positions.

Section 3. The Authority having reviewed the 2022 Financial Statements and Independent Auditors' Report prepared by Bonadio & Company, LLP hereby accepts said Report and authorizes its filing as required by the Public Authorities Law.

ADOPTION: Dated: March 22, 2023

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held March 22, 2023

Dated: March 22, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

**AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED
\$4,428 FOR MARKETING/PUBLIC RELATIONS ON BEHALF OF THE MONROE
COUNTY AIRPORT AUTHORITY AT THE 2023 PGA CHAMPIONSHIP.**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT
AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$4,428 on behalf of the Monroe County Airport Authority for marketing/public relations at the 2023 PGA Championship to be held in Rochester, NY on May 15-21, 2023.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: March 22, 2023

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held March
22, 2023

Dated: March 22, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ OF 2023

AUTHORIZE THE COMMENCEMENT OF DUE DILIGENCE NEEDED FOR THE ANTICIPATED ISSUANCE AND SUBSEQUENT SALE OF BONDS IN AN UNDETERMINED AMOUNT FOR THE COST OF AVIATION IMPROVEMENT PROJECTS AT THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to commence the due diligence needed for the anticipated issuance and subsequent sale of bonds in an undetermined amount for the cost of aviation improvement projects at The Frederick Douglass - Greater Rochester International Airport.

Section 2. The due diligence should include: (a.) identifying the amount of the bonds, with consideration of the use of funds, costs associated with the bonding process; (b.) identifying the financial advisor and bond counsel to be used; (c.) preparation of the sale of the bonds to the County of Monroe, NY; and (d.) any other information needed for the Monroe County Airport Authority to issue and sale of the bonds by the anticipated issuance date of September 1, 2023.

Section 3. This resolution shall take effect immediately.

ADOPTION: Dated: March 22, 2023

Vote:

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held March 22, 2023

Dated: March 22, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary